

THIRD PARTY AUTHORITY FORM

Please use this form if you wish to give authority for a third party to communicate with Keystone Property Finance on your behalf. We will update our system with this information.

Please ensure all the data is accurate.

BORROWER'S DETAILS

Borrower's Name (if individual):

Limited Company/LLP Name (if applicable):

Home Address or Registered Address:

Registration Number (if applicable):

Contact Number:

Email Address (if applicable):

Mortgage Account Number(s):

THIRD PARTY DETAILS

Full Name (including title):

If your name has changed within the last 6 years, please provide this including any titles:

Date of Birth:

Nationality:

Current Address:

Post Code:

Date Moved in:

Previous Address: (if less 3 than years)

Post Code:

Date moved in:

Mobile Number:

Email Address:

T: 0345 148 9086

E: enquiry@keystonepropertyfinance.co.uk

Keystone Property Finance Limited Registered in England and Wales No. 06262873 Registered Address: 42 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4AJ

V1.0 2025

REASON FOR REQUEST (to be completed by mortgage account holder)	
The reason for requesting Keystone Property Finance to communicate with the above named third party is:	
My/our relationship with the above named third party is:	
By signing this authority, I/we consent to Keystone Property Finance communicating with my/our nominated third party using the selected channels (tick one option):	☐ Telephone and writing/email ☐ Telephone only ☐ Writing/email only
I/We require this authority to be valid for (tick one option):	☐ 12 months from the date of the signature of this Third-party Authority form; or ☐ Until I/either of us inform you that this authority is to be revoked, when you will write to me /both of us confirming that such authority has been cancelled.
Mandatory- Password to be used by third party when contacting Keystone Property Finance. (please note that we will require other identification questions to be answered as well).	
DECLARATION (to be completed by mortgage holders)	
I/We understand that the third-party acting on my/our behalf will be able to discuss the basic details of our mortgage(s) in full, and obtain information such as balance, interest rate, charges, arrears, terms and conditions, redemption figures and expiry dates on fixed rates. They will <i>not</i> be able to make any changes to my/our personal data, including contact details and addresses; convert the repayment method from interest only to capital and interest; amend bank account details; or make payments to the mortgage account(s). I certify that my answers are true and complete to the best of my knowledge. Fraud Prevention and Credit Reference Agencies I understand that the personal data I have provided will be shared with fraud prevention agencies to detect and prevent fraud and money laundering and to carry out checks required by law. If fraud is detected, I might be refused certain services, finance or employment. Keystone Property Finance Limited and fraud prevention agencies, may also enable law enforcement agencies to access and use my personal data to detect, investigate and prevent crime. <i>Further details of how your personal data will be used by us, and by fraud prevention agencies, as well as your data protection rights, can be found in Section 9.4 of our Privacy Policy at https://www.keystonepropertyfinance.co.uk/media/wvclwvqb/privacy-policy.pdf</i>	
SIGNATURE(S) (Mortgage holders)	
Signed:	Signed:
First Applicant/Director	Second Applicant/Director
Name (print in full)	Name (print in full)
Dated:	Dated:
Signed:	Signed:

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Third Applicant/Director Name (print in full)	Fourth Applicant/Director Name (print in full)
Dated:	Dated:
Signed:	Signed:
DECLARATION (to be completed by third party)	
I certify that my answers are true and complete to the best of my knowledge. Fraud Prevention and Credit Reference Agencies I understand that the personal data I have provided will be shared with fraud prevention agencies to detect and prevent fraud and money laundering and to carry out checks required by law. If fraud is detected, I might be refused certain services, finance or employment. Keystone Property Finance Limited and fraud prevention agencies, may also enable law enforcement agencies to access and use my personal data to detect, investigate and prevent crime. <i>Further details of how your personal data will be used by us, and by fraud prevention agencies, as well as your data protection rights, can be found in Section 9.4 of our Privacy Policy at https://www.keystonepropertyfinance.co.uk/media/wvclwvqb/privacy-policy.pdf</i>	
SIGNATURE (authorised third party)	
Signed:	
Name (print in full)	
Dated:	

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